

# **European Diesel Services Ltd**

Diesel Works Darby Lane Wigan WN2 3DW United Kingdom

Tel: +44 (0) 1942 257444
Fax: +44 (0) 1942 257888
E-mail: info@european-diesels.co.uk
Website: www.european-diesels.co.uk

Company Reg. No. 2998922 VAT Reg. No. GB643 7300 53

# **PRIVACY POLICY**

This privacy policy explains how we use any personal information that we may collect about you when you use this website. By using this website, you're agreeing to be bound by this policy.

We regularly review and, where necessary, update our privacy information. If we plan to use personal data for a new purpose, we will update our privacy information and communicate the changes to individuals before starting any new processing of personal data.

#### Who are we?

European Diesel Services Ltd are specialists in spare parts and support for Ruston RK270, RK215 and RKC engines as well as BERGEN, PAXMAN VP185, W H Allen, Perkins and Wartsila Diesel and Gas Engines.

#### What information we do collect about you?

We collect information about you when you send an enquiry or order for our products and services. The only personal information we collect might include your name, address, email address, IP address and information regarding what pages are accessed and when. Website usage information is collected using cookies. We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties. We do not collect personal data such as the date of birth, identification numbers, and genetic, mental, economic, cultural or other social identity information of natural persons.

#### How will we use the information about you?

We collect information about you in order to process your order or enquiry, and if you consent, to email you about other product and services we think may be of interest to you.

We will not share your information for marketing purposes with companies out of European Diesel Services Ltd. We do not transfer the personal data we collect outside the EEA.

We will not retain the information we collect about you longer than is necessary to fulfil the purpose for which is collected. If you consent to receive marketing information about European Diesels products and services we will retain the personal data until you withdraw your consent. If you should make a request to us, we will erase any personal data on you that we may have collected, unless we have a legal obligation to maintain such data. In such event, we will advise of the legal obligation that requires us to keep the personal data that you have requested to be erased.

We will not port any personal data we have collected to another party, unless it is automated personal data and you have made a written request that it be ported to the third party.













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#### Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.



For further information visit:

https://www.aboutcookies.org/

https://www.allaboutcookies.org/

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However in a few cases some of our website features may not function as a result.

# **Changes to our Privacy Policy**

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated in May 2018.

### **Your Rights**

You have the right to confidentiality under the Data Protection Act 1998 (DPA), the Human Rights Act 1998, the General Data Protection Regulation 2018 and the common law duty of confidence (the Disability Discrimination and the Race Relations Acts may also apply).

You also have the right to ask for a copy of all records we hold about you. Your request must be made in writing and you will need to give adequate information (for example full name, address, date of birth, etc.). We will generally provide this information free of charge and are required to respond to you within one month. You will be required to provide identification before any information is released to you. You will be asked to provide the following:

- The personal information you want to access.
- Where it is likely to be held.
- The date range of the information you wish to access.

You have the right to rectify your information; if you think anything in your record is inaccurate, please let us know.

You have the right to restrict how we process your information and you can also request that we remove your information altogether.













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If you would like further information on your rights or wish to exercise them, please write to us at the address below.

### If you are not happy about any aspect of our Privacy Policy

In the first instance, please talk to us directly so we can resolve any problem or query. You also have the right to contact the Information Commissions Office (ICO) if you have any questions about Data Protection. You can contact them using their help line 0303 123 113 or at www.ico.org.uk.

#### **How to Contact Us**

Please contact us if you have any questions about our privacy policy or information we hold about you:

European Diesel Services Ltd, Diesel Works, Darby Lane, Wigan, WN2 3DW. Tel: +44 01942 257444 or email sue@european-diesels.co.uk

This Privacy Policy was last updated on 1st May 2018.









